I. PURPOSE – to brief the branch chief on the upcoming public meeting.

II. PUBLIC MEETING OBJECTIVES
   A. Inform the public about the site investigations and feasibility study
   B. Explain the findings of the risk assessment
   C. Invite the public to participate in the forthcoming remedy selection process

III. AUDIENCE
   A. Mailing list 1-mile radius of site
   B. Property owners
   C. Partner agencies, groups, politicians

IV. FORMAT
   A. Large group presentation (Dante), followed by
   B. Large group Q&A, followed by
   C. Break-out for individual Q&A, with agencies, RPs, consultants

V. SET-UP
   A. Conference style room set-up (round tables with refreshments on table), podium, screen.
   B. Posters along sides
   C. Welcome sign, sign-in table

VI. PERSONNEL
   A. EPA (Dante, Jose, Roberta)
   B. EPA contractor (CI specialists, technical project manager)
   C. DTSC, RPs, RP contractors
   D. Translator (Spanish, with earphone equipment).
WORKPLAN

124 Mid-FS Public Meeting

A. DATE, TIME
   • July 31, 2008.
   • 6:30-8:30p.

B. AUDIENCE
   • Entire Del Amo/Montrose mailing list
   • Entities to be sure to invite (may already be in mailing list):
     i. Harbor Chamber of Commerce, JoAnne Valle
     ii. Councilwoman Hahn representative, Reginald Zachary, Frank Hong
     iii. LA County Health, Janet Scully
     iv. Water purveyors
     v. LA City Planning, Larry Friedman, Fae Tsukamoto
     vi. LA Department of Building & Safety, Ken Gill
     vii. LA Mayor’s Office, Deputy Mayor for Environment, Nancy Sutley
     viii. LA Environmental Affairs Department, Dee Allen
     ix. Torrance Daily Breeze
     x. County Supervisors
     xi. Congresspersons, Harmon, ?
     xii. EPA LA Field Office, Francisco Arcaute, Steve John
     xiii. EPA Region 9, Roberta Blank, Alheli Banos
     xiv. PRP contractors, C2REM, URS
     xv. PRPs, Shell, Dow
     xvi. ATSDR
     xvii. DHS
     xviii. DTSC
     xix. DAAC
     xx. South Coast AQMD, Gale Jones

C. MESSAGE
   • What is the Del Amo Superfund site?
     i. Divided into three parts: Soil (&NAPL), Waste Pits, GW
     ii. Soil investigation: history, contamination type and extent, risk assessment, cleanup/remedy options.
   • What happens next? Finish feasibility study, issue proposed cleanup plan for public comment, incorporate/respond to public comment, issue remedy decision.
   • Institutional Control Pilot Program

D. FORMAT
   • Large group presentation – Dante
   • Large group Q&A period -
   • Break out for individual Q&A period – EPA (Dante, Jose), Hill (Randy), URS (John, Erich, Jude)

E. PRESENTATION
   • Speaker – Dante
   • 45 minute presentation
   • Power point slides

F. DISPLAYS/POSTERS
   • Former plant aerial with current parcel boundaries – Hill
   • Current aerial with parcel boundaries – Hill
   • $F process - Hill
   • Map view of contamination type and extent – RPs
   • 3-D oblique view of same – RPs
   • Parcel map with risk groups shown – EPA provide, Hill mount
June 9, 2008

- Risk range – EPA provide, Hill mount
- Welcome sign w/ EPA logo, nice photo or aerial etc. – Hill
- Other Issues contacts (park development, Montrose $F site, air quality, etc.) - Hill

**G. PHYSICAL SET-UP**
- Tables in banquet style
- Seating for 100, with 50 extra chairs available if needed. – logistics
- Posters around room, tables adjacent with handouts of posters. – Hill
- Sign-in/welcome table. Have question cards for people (and extra pencils)

**H. EQUIPMENT**
- Hotel provides: podium, screen, projector, microphone
- Hill brings: posters, easels
- EPA brings: handouts

**I. SUPPLIES**
- Water, fruit, cookies on tables - RPs
- Handouts (Dante’s presentation, some posters, previous fact sheets of IC Pilot, 5YR Pits, groundwater?) – EPA
- Question cards – 3”x5” index cards for people to jot down questions during the presentation
- Box of small pencils

**J. PERSONNEL**
- Contractor support persons (2) for set-up, logistics, operations - Hill
- Translator, Spanish (be present if needed) – Hill subcontract
- EPA RPM, CIC, section chief
- Assist with answering questions in break-out session: EPA, Hill (Randy), URS (John, Jude), Shell/Dow (George, Rob)

**K. ADVERTISEMENT**
- Meeting announcement flier, 1 page front/back – CIC
- Mail to entire mailing list
- Email to entities in item B above.

**L. DRAFT AGENDA (6:30p – 8:30p)**
- 6:30p start
- 6:35p welcome (Jose)
- 6:40p presentation (from Message above) (Dante) (30-40 min)
  - What is the Del Amo Superfund site?
    i. history (aerial photos before plant, during plant, now)
    ii. three OUs: Soil (&NAPL), Waste Pits, GW
    iii. contamination type a extent (two slides, map view and tilted – Pat
    iv. risk assessment (risk range slide, parcel risk groups slide)
    v. possible Q&A BREAK ?
    vi. cleanup/remedy options (slides of remedy options – explain technologies, including Institutional Controls and Pilot Program), what is napl (new slide)
    vii. What happens next? Finish feasibility study, issue proposed cleanup plan for public comment, incorporate/respond to public comment, issue remedy decision.
- 7:20/30p Large Group Q&A
- 8:00p Break-out for individual Q&A
- 8:30p End